

**Tracyton Peewees Association**  
General Meeting Agenda  
April 26, 2026  
Round Table Pizza and Google Meet

1. **CALL TO ORDER:** Stephanie Morales (Vice President) call meeting to order at 1:06 pm.
2. **MEETING MINUTES:** Motion to approve March Meeting Minutes by Stephanie Morales and second motion to approve by Shelby Gonzalez.
3. **ATTENDEES:** Attended is Highlighted in Yellow.  
*Executive Board Members*

- a. Stephanie Morales (Vice President)
- b. Vacant (President)
- c. Melinda Guayan (Treasurer)
- d. Shari (Registrar)
- e. Shelby Gonzalez (Secretary)
- f. Kaylie Setten (Communications Chair/Fundraising)
- g. Allyson Miller (Concession Coordinator)
- h. Andrew Williams (Basketball AD)
- i. Zachary Solaita (Football AD)
- j. AJ Giles (Track AD)
- k. Taylor Smith (Baseball AD)
- l. Luis Aguiller (Facilities Director)
- m. Becca Johnson (Cheer AD)

**4. AGENDA:**

Introduction to guest speakers. [None present.](#)

- a. Public Forum Discussion not to exceed 30 minutes.
  1. Opening Remarks from Vice President- [Stephanie has obtained access to Vice President and President email.](#)
  - a. Give the floor to Treasurer and Registrar for updated information
  2. Open Discussion for Athletic Directors and Chair Members.
    - a. Discuss old and new business for Concessions, Facilities and Communications/Fundraising for baseball season.
  3. Open Public Forum and discussion for action items and next steps.
  4. Adjournment.

**5. OPENING REMARKS:**

**PRESIDENT RECAP- Vacant Position**

1. Welcome to Guest Speakers- [None Present](#)
2. Discuss Old Business-
3. Discuss New Business-

**Action Items/Tasks to Complete**

## **VICE PRESIDENT RECAP- Stephanie Morales**

1. Discuss Old Business-
2. Discuss New Business-

## **REGISTRAR RECAP- Shari Encomienda**

1. Baseball registration is closed
  - a. Registration and prices per grade level: 103 players registered

T-Ball (140.00\$)	Registered <u>  24  </u>	HC : 1 coach Matt, Ariel
Coach Pitch (165.00\$)	Registered <u>  32  </u>	HC: Kyle Setten, Shelby Gonzalez, Hutton Jackson
B Level (210.00\$)	Registered <u>  0  </u>	HC: No Team
C Level (210.00\$)	Registered <u>  26  </u>	HC: Daniel Schneider, Taylor Smith AC: Jerry England
D Level (210.00\$)	Registered <u>  22  </u>	HC: Zach Solaita, Adam AC: Grady Bashore, Junior

- b. We added the 150.00\$ Volunteer fee: we discussed cash only, but would like to open it up to checks again. (Keep track of checks that have bounced and then no longer accept it from that family).

### 2. Running Registration

3. Football Registration- Shari requested a waiver from WSYFL for some players that are out of district by address only since we have reached our 3 player max and have not heard back from them yet. Due to inability to add players on the master roster on the WSYFL folder, no one has been added yet because we are lacking permission to do so. Shari did request to get permission about 3 weeks ago, and has not heard back. She will follow up next week.

4. Cheer Registration- Registration will run under the same registration as Football age levels. Age by August 31, 2026. Up to age 14.

14 registered as of April 26, 2026 and adding 2 more who have applied for scholarship.

### **Action Items / Tasks to Complete**

## **TREASURER RECAP- Melinda Guayan**

1. Current account balance as of April 26, 2026-
2. Form 990N will be filed no later than May 15, 2026.
3. Accounts Payable- Upcoming
  - Basketball Assessments- Estimated 5,500.00-6,000.00\$
  - CKSD Gym Facilities- Estimated 875.00\$
  - Baseball Equipment- Estimated \$2,000.00-3,000.00\$
  - Baseball Uniforms- Estimated \$7,000-7,500.00\$
4. Report on Funds available for 2026 spending:

### **Financial Reporting & Program Budgeting**

The 2025 Profit & Loss (P&L) report will be presented at the April meeting. The report will include a detailed breakdown by QuickBooks Class, including Baseball, Basketball, Club, Concessions, Field, Football, Fundraising, and Running. This information will help establish an annual budget for each program, including proposed spending allocations for Board review and approval.

### **Bank Account Access**

Individual programs will not have direct access to the Club's bank account. Authorized bank signatories are limited to the President, Vice President, and Treasurer.

### **Program Spending & Reimbursements**

Programs may access their approved allocated funds through an electronic advancement processed by the Treasurer via Kitsap Bank's bill payment system. *All expenditures must be supported by submitted receipts or invoices for reconciliation and documentation purposes.*

Going forward, expense reimbursements will also be issued electronically through Kitsap Bank's Bill Payment system. Individuals receiving reimbursement will be added as Payees and will receive a text message to activate their electronic payment profile.

NOTE: For most sports programs, major equipment and uniform purchases are made through our BSN vendor, which invoices the club directly. For other significant purchases, the Treasurer may process payment directly to vendors upon receipt of an invoice or approved online order.

### **Cheer Program Start-Up**

The Club's General Fund will support the initial startup of the Cheer Program based on an approved budget. Incoming registration fees will be applied toward reimbursing this advancement. Any program-specific fundraising will also be applied to offset startup costs not covered by registration fees. Board discounts and scholarships will be supported by the General Fund until the Cheer Program becomes fully self-sustaining.

**Action Items / Tasks to be completed**

- Form 990N will be filed no later than May 15, 2026.
- Add President Alyssa Guevara to the Kitsap bank account.

**FOOTBALL DIRECTOR- Zach Solaita**

1. Registration opened March 1, 2026

**Registered Players and Coaches**

Player Caps: Sophomore, Junior and Senior level cap at 24 players

Flag Football (Kindergarten to 1st Grade)	1 registered	HC: AC: 1 Registered
Freshman (1st Grade to 2nd Grade)	6 registered	HC: DeSean Dixon AC: Kevin Smith
Sophomore (3rd Grade and 4th Grade)	14 registered	HC: Zach Solaita AC: Nicholas Flemming Tony Pasi
Junior (5th and 6th grade)	2 registered	HC:
Senior (7th and 8th Grade)	14 signed up	HC: Erwin Quitevis AC: David Selth Roger Rosado Tony Pasi

2. Football Pricing: Past and Current Pricing for 2026

Age Level	Prior Season Pricing	New Season Pricing (2026)
Flag Level	165.00	175.00
D (Rookie Tackle)	225.00	250.00
C and above	225.00	250.00

3. Discuss new name for WSYFL- [Olympic Trojans Youth Football](#)

4. Football practices will start July 27th for football. Registration closes on Aug 2, 2026. Games will start the week of Sep 12, 2026.

### **Action Items / Tasks to be Completed**

- Field availability due 9/10- [Zach put in for this and hoping to host a game in the playoffs and championships](#)
- Contact A Dentist 4 Children for sponsorship- meeting upcoming
- Inquiring about a new sponsorship for football gear- approx 7,500- 10,000 for football gear (shoulder pads, helmets, etc)
- Working with section 8 to discuss what they are willing to donate
- Fundraisers are in the works for upcoming season
- Working on blue pants still

### **BASKETBALL DIRECTOR- Andrew Williams**

#### **Action Items / Tasks**

- Raise registration \$5.00 to compensate for -1 pair of shorts per team are being returned beyond reissue. Update our deposit policy that if shorts are issued and 2 parties verified to have no stains and they get returned stained beyond issue or damaged your deposit will be deposited. ***Board Members Voted on Number 2 and also implement number 3***

### **BASEBALL DIRECTOR- Taylor Smith**

1. Discuss Old Business- [Baseball Meeting Recap for next season: 1.Govern ourselves amongst the 4 clubs rather than having a governing organization. 2. Every club will bring their baseball AD to the governing board. 3. Hoping to have a meeting directly after the season to see what needs to be changed in the bylaws etc. 4. KPAPWA still needs a baseball board member to step up, otherwise there will be no KPAPWA governing baseball next year.](#)
2. Discuss New Business-

#### **Action Items/ Tasks:**

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### **CHEER DIRECTOR- Becca Johnson**

- A. Opening General Registration on March 1st - July 1st
  - a. Cost is \$250 for all ages with \$100 uniform deposit to cover warm up and pom costs as the program will own those.
- B. Cheer Kick Off Rally
  - a. Home Run Derby-

### **Action Items / Tasks**

- Will need to order a Mat for stunting, uniforms in each size for cheer fitting.
- Got contact information for the OHS coaches and will be reaching out about the JR coach program and start building a feeder relationship with them as well to follow football
- Get the event details and flyer ready for Spirit at the Park

### **RUNNING DIRECTOR-AJ Giles**

#### **Action Items / Tasks**

### **CONCESSIONS CHAIR– Allyson Miller**

#### **Action Items / Tasks**

### **FACILITIES – Luis Aguilar**

#### **Action Items / Tasks**

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### **COMMUNICATIONS CHAIR – Kaylie Setten**

### **FUNDRAISING – Kaylie Setten**

#### **Action Items / Tasks**

- AllOut Athletix Apparel- Local store in Poulsbo. Alternative rather than BSN. They will ship to customers themselves. Two designs recommended. We get 10 percent of every purchase back. Offer embroidered hats, pressed hats, pressed shirts and sweatshirts, etc.
- Integrity Contract- reviewing marketing and work trade agreement. Treasurer & Vice President approved contract- Tier Six Sponsorship (1,001\$) level- Their logo on all sports jerseys for 3 years and will install a mural on the snack shed. Mural will be placed roadside of the shack with “Tracyton Peewees” and “Bunker Field” with Integrity’s name and logo clearly visible. Projected project will be about 54 hours, materials included and cost will be 7,005.71\$. Ask Integrity where they want to place their logo and which logo to use on all upcoming sports Jerseys. Contract will run from football season 2026- football season 2029.
- Invite Integrity to join our whaling days parade

- “The Smalls Memorial Tournament” aka the “Don’t suck” Fundraiser for PeeWee Clubs- Friday (“Dingers for Danny” Home run derby at 6:00pm open to men and women), Saturday (tournament day) 3 game guarantee for men, women and coed leagues. Sunday can reduce the rate to 250\$, 300\$ for Saturday. Kaylie will send the information out to families for participation. July 18/19th tournament days and home run derby is July 17th.
- Vertical Race Fundraising- possibly raising funds for lights at bunker and power at bunker. “Light the Night” idea. We create a link that can be sent anywhere for families to donate money. Lindsay will contact contractors in town and often companies will match our donations dollar for dollar. Possibly we can provide incentives for families for top 5 families with donations could maybe get “50 percent off their child’s registration for sport of your choice” or we can host a pizza party for the winning families. Would last 2 or 3 weeks. (Possibly get a quote from electric company to see how much the cost would be to get the lights).

## **7. PUBLIC FORUM:**

1. Old Business:
2. New Business

## **8. ADJOURNMENT:**

The Meeting Commenced at 4:32pm.

**9. NEXT MEETING:** Will Commence in May at location to be determined.